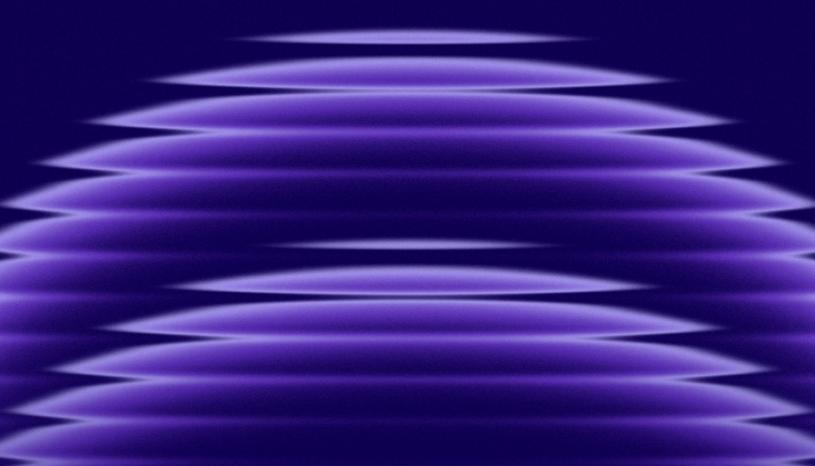


Learning Management System (LMS)

Signing in to the LMS

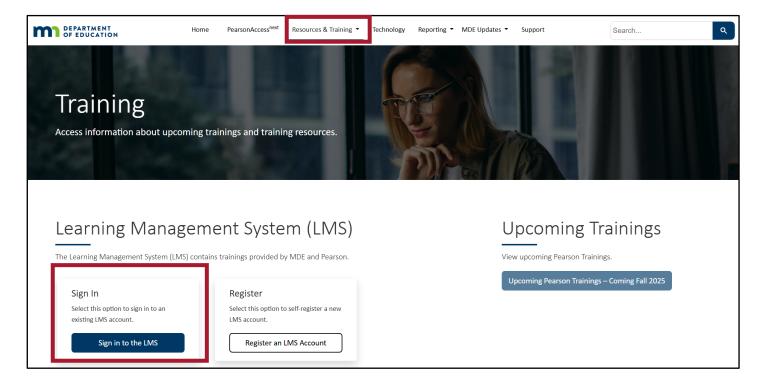


Introduction

This quick guide provides instructions on signing in to the Learning Management System (LMS) with an existing LMS account. LMS accounts are created through self-registration or importing user accounts from PearsonAccess Next. To self-register an LMS account, refer to the <u>Self-Registering a Learning Management System (LMS) Account</u> quick guide (Minnesota Assessment Hub > Resources & Training > Training).

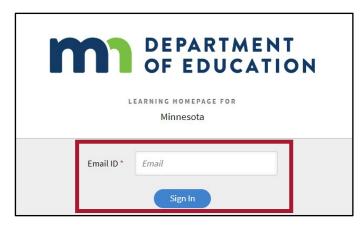
Note: For users with a PearsonAccess Next account, user account information is imported in the LMS each morning. To access the LMS using a PearsonAccess Next account, the account must be active and not in a disabled or deleted status. To enable or restore your PearsonAccess Next account, contact your District or School Assessment Coordinator. For more information on PearsonAccess Next user accounts, refer to the <u>PearsonAccess Next User Accounts Guide (2025–26)</u> (Minnesota Assessment Hub > Resources & Training > User Guides).

From the Minnesota Assessment Hub (<u>mn.mypearsonsupport.com</u>), select the "Resources & Training" dropdown menu and then select "Training" (Minnesota Assessment Hub > Resources & Training > Training). For users with an existing LMS account, select the "Sign in to the LMS" button.



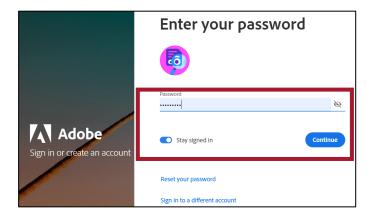
Sign in to the LMS

- 1. Enter the email address associated with your LMS account and select "Sign In."
 - Note: For users with a PearsonAccess Next account, enter the email associated with that account. The email associated with PearsonAccess Next should always be a district email.
 - Note: If you do not have an Adobe account associated with the email address, skip to step 3.

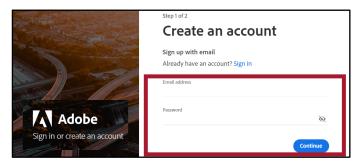


2. Enter the password in the password field and select "Continue." If you forgot your password, select "Reset your password."

Tip: To avoid signing in to Adobe each time, select the "Stay signed in" toggle.

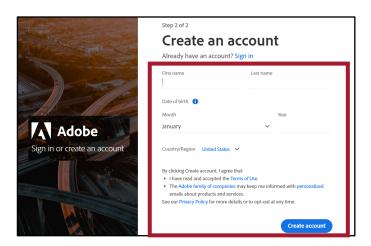


3. If you do not have an Adobe account associated with your district email, you will be directed to create an Adobe account. Enter your district email address, create a password, and select "Continue."



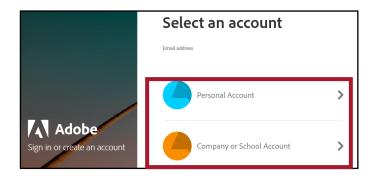
4. Enter basic demographic information, including first name, last name, and date of birth, and then select "Create Account."

Note: Legislation requires the collection of date of birth for age verification and website authentication.



5. Select an account:

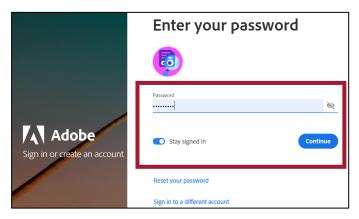
- If the Adobe account is associated with a personal email address, select "Personal Account."
- If the Adobe account is associated with your district or school, select "Company or School Account."



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6. Enter the password in the password field and select "Continue." If you forgot your password, select "Reset your password."

Tip: To avoid signing into Adobe each time, select the "Stay signed in" toggle.



- 7. Learners are directed to the Minnesota LMS homepage. Use the menu to the left to navigate the site:
 - Home: The **Home** page contains the Learner's "My Learning List." This list includes courses the Learner is enrolled in or has started. From here, Learners can select the course tile to launch and complete the training.
 - My Learning: The My Learning page contains all courses the Learner has enrolled in, started, or completed.
 - Catalog: The **Catalog** page contains all courses available to the Learner.

Note: Refer to the <u>LMS Frequently Asked Questions (FAQ)</u> (Minnesota Assessment Hub > Resources & Training > Training) for more information on navigating the LMS and completing courses.

